

Test Results for: Sample Candidate

Company Name: Aaron Wallis Recruitment and Training Limited

Test Administrator/Recruiter's Email: admin@aaronwallis.co.uk

Test Name: U.K. Basic Office Skills

Test Date: 2/21/2010

Elapsed Time: 00:15:52

Questions Correct: 41 out of 47

Percent Correct: 87%

Percentile Ranking: 70

Global Average: 75%

Detail Score Report

Q#	Status	Topic	Type	Level	Time
1	Correct	Addition	Basic Math	Basic	00:00:11
2	Correct	Multiplication	Basic Math	Basic	00:00:09
3	Correct	Division	Basic Math	Basic	00:00:10
4	Correct	Subtraction	Basic Math	Basic	00:00:08
5	Correct	Large Addition	Basic Math	Basic	00:00:12
6	Correct	Decimals	Basic Math	Basic	00:00:18
7	Correct	Multiple Decimals	Basic Math	Intermediate	00:00:21
8	Correct	Subtraction	Basic Math	Intermediate	00:00:14
9	Correct	Multiple Decimals	Basic Math	Intermediate	00:00:14
10	Correct	Large Subtraction	Basic Math	Advanced	00:00:10
11	Correct	Decimals	Basic Math	Intermediate	00:00:11
12	Correct	Hourly Wages	Math Word Problems	Basic	00:00:13
13	Correct	Taxes	Math Word Problems	Basic	00:00:17
14	Correct	Calculating Bills	Math Word Problems	Intermediate	00:00:29
15	Correct	Calculating Commissions	Math Word Problems	Advanced	00:00:54
16	Correct	Calculating Budgets	Math Word Problems	Advanced	00:00:53
17	Correct	Calculating Percentages	Math Word Problems	Advanced	00:00:34
18	Correct	Calculating Percentages	Basic Math	Basic	00:00:08
19	Correct	Calculating Progress	Math Word Problems	Intermediate	00:00:29
20	Correct	Calculating Percentages	Math Word Problems	Basic	00:00:35
21	Correct	Calculating Fractions	Basic Math	Basic	00:00:09
22	Incorrect	Spelling	Spelling	Basic	00:00:35
23	Correct	Spelling	Spelling	Intermediate	00:00:24
24	Correct	Spelling	Spelling	Basic	00:00:11
25	Correct	Spelling	Spelling	Advanced	00:00:08
26	Correct	Spelling	Spelling	Basic	00:00:12

27	Correct	Spelling	Spelling	Basic	00:00:11
28	Correct	Spelling	Spelling	Intermediate	00:00:09
29	Correct	Spelling	Spelling	Intermediate	00:00:18
30	Correct	Spelling	Spelling	Advanced	00:00:36
31	Incorrect	Spelling	Spelling	Intermediate	00:00:10
32	Correct	Spelling	Spelling	Basic	00:00:06
33	Correct	Apostrophe Usage	Grammar	Basic	00:00:15
34	Incorrect	Subject-Verb Agreement	Grammar	Basic	00:01:06
35	Correct	Verb Tenses	Grammar	Intermediate	00:00:28
36	Incorrect	Punctuation	Grammar	Basic	00:00:37
37	Correct	Comma Usage	Grammar	Basic	00:00:37
38	Correct	Subject-Verb Agreement	Grammar	Basic	00:00:15
39	Incorrect	Punctuation	Grammar	Advanced	00:00:22
40	Correct	Apostrophe Usage	Grammar	Basic	00:00:17
41	Correct	Filing Alphabetically	Filing Skills	Basic	00:00:15
42	Incorrect	Filing Alphabetically	Filing Skills	Intermediate	00:00:12
43	Correct	Filing Alphabetically	Filing Skills	Basic	00:00:09
44	Correct	Filing Numerically	Filing Skills	Basic	00:00:21
45	Correct	Filing Numerically	Filing Skills	Basic	00:00:16
46	Correct	Filing Alphabetically and Numerically	Filing Skills	Advanced	00:00:30
47	Correct	Filing Alphabetically	Filing Skills	Basic	00:00:13

Question Level Statistics

	Number of Questions	Number Correct	Total Percentage
Basic	27	24	89%
Intermediate	12	10	83%
Advanced	8	7	88%
Total	47	41	87%

Question Type Statistics

	Number of Questions	Number Correct	Total Percentage
Basic Math	13	13	100%
Filing Skills	7	6	86%
Grammar	8	5	62%
Math Word Problems	8	8	100%
Spelling	11	9	82%
Total	47	41	87%

Test Description

The U.K. Basic Office Skills test measures basic math and verbal skills. Topics include Basic Math (adding numbers, subtracting fractions), Business Math (business related word problems), Filing Skills (recognizing alphabetical order), Grammar, and Spelling. This test is designed for job candidates who need basic math and verbal skills in order to perform their job successfully.